



## Health and Safety Policy

The Health and Safety at Work Act 1974 (HSW Act) requires 'employers' to protect people (eg: volunteers) from risks to their health and safety arising out of or in connection with their voluntary activities.

Volunteers are protected by health and safety legislation but aren't subject to it. Under civil law volunteers must still act in a way which helps maintain the safety of themselves, and anyone who may be affected by their actions.

By law if the organisation has fewer than five employees you don't have to record your policy or write down risk assessments. However CCAA have written this as a statement of general policy and arrangements for our volunteers and families.

The Health and Safety of families and volunteers is very important to CCAA which is why we have documented our arrangements.

Any events held by CCAA will be covered by the Health and Safety Policy of the venue. CCAA/The Organiser will check sites and policies before the event.

**At these events Parents and Guardians will take full responsibility for their own children.**

Obtain a copy of the venues Health & Safety Policy.

An Event Registration form will be filled in by families to register attendance on the day.

Permission forms for Photographs will be filled in by families.

Prior to an event a volunteer will carry out a risk assessment of the venue to ensure that it is a safe environment for families.

CCAA will ensure that any accidents are recorded by the venue and the appropriate First Aid is administered subject to the venues Health & Safety Policy.

This Policy was agreed by Committee at the meeting on: 15<sup>th</sup> September 2024

### Review Record

Review Date	Reviewed by:	Comments
September 2027		